

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: September 14, 2016

To: Board of Directors  
From: JoAnne Lewis, Administrative Assistant  
Subject: Change of Check Signers on the Operating Bank Account

**RECOMMENDATION:**

For Board information

**DISCUSSION:**

As the Board is aware, over the past several months, the Town of San Anselmo Finance Department has assumed responsibilities for financial aspects of the Department.

For that reason, an update was made to the check signers on the Operating account. The two Town Managers and the Finance Director were added to the account.

AGENDA ITEM # 4F  
Date 9/14/16